***Spring Case Competition Mentorship Guidelines***

Thank you for volunteering to be a mentor for the McCombs Spring Case Competition! The Spring Case Committee and the participants in the event really appreciate your help and are very excited to work with you. Please read the following rules that act as guidelines during the mentorship process. If you have any questions or concerns regarding any of the rules listed below, please do not hesitate to contact the Spring Case Chair at [davidlyu@utexas.edu](mailto:davidlyu@utexas.edu).

*Mentor Rules:*

* Mentors should be there for the teams to offer advice, references, and constructive feedback about presenting.
* Mentors should not answer questions regarding how to solve the case.
* Mentors should act as a resource for information about case competition logistics and past case experiences.
* Mentors should set aside approximately an hour (total) for the team throughout the week of case. Mentors are not required to meet up in person.
* Mentors may not provide any strategic advantage to one team over another.

*Mentee Rules:*

* Teams should initiate the meetings with the mentor - it is not the mentors’ duty to contact you first.
* Teams should respect the mentor’s time! (Mentors are taking their own timeout of their busy schedules to help out so please be considerate of their time!)
* Teams should follow through on commitments with the mentors.
* Teams are allowed to work with mentors for feedback regarding logistics and presentation skills.
* Teams are not allowed to ask mentors for answers.
* The mentors have very busy schedules, no long periods of mentorship is guaranteed.